

FORWARD PLAN OF KEY DECISIONS

*Proposed to be made in the period June 2011 to
September 2011*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from June 2011 to September 2011.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11

| | |
|---|--------------------------------------|
| Leader: | Councillor Stephen Greenhalgh |
| Deputy Leader (+Environment and Asset Management): | Councillor Nicholas Botterill |
| Cabinet Member for Children's Services: | Councillor Helen Binmore |
| Cabinet Member for Community Care: | Councillor Joe Carlebach |
| Cabinet Member for Community Engagement: | Councillor Harry Phibbs |
| Cabinet Member for Housing: | Councillor Lucy Ivimy |
| Cabinet Member for Residents Services: | Councillor Greg Smith |
| Cabinet Member for Strategy: | Councillor Mark Loveday |

Original Forward Plan No 109: published 17 May 2011
Revised Forward Plan No 109: published 7 June 2011

LIST OF KEY DECISIONS PROPOSED JUNE 2011 TO SEPTEMBER 2011

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

| Decision to be Made by: (ie Council or Cabinet) | Date of Decision-Making Meeting and Reason | Proposed Key Decision | Lead Executive Councillor(s) and Wards Affected |
|---|---|--|--|
| June | | | |
| Cabinet | 20 Jun 2011 | Award of a Framework Agreement for Pension Administration Services | Leader of the Council |
| | Reason: Expenditure more than £100,000 | To approve the award of a Framework Agreement on behalf of the Council and other London Councils for Pension Administration Services to the contractor in Appendix to commence on 1st October 2011 for a period of four years. | Ward(s): All Wards |
| Cabinet | 20 Jun 2011 | Decision to Award Term Contracts for Road2010 Condition Surveys | Deputy Leader (+Environment and Asset Management) |
| | Reason: Expenditure more than £100,000 | Road2010 Road Condition Surveys 2011-2013 | Ward(s): All Wards |
| Cabinet | 20 Jun 2011 | A Transport Plan for Hammersmith & Fulham 2011 - 2031 | Deputy Leader (+Environment and Asset Management) |
| | Reason: Affects more than 1 ward | The Local Transport Plan for Hammersmith & Fulham is a statutory document required by all London Boroughs to show how they intend to implement the Mayor's Transport Strategy. | Ward(s): All Wards |
| Cabinet | 20 Jun 2011 | Use of S.106 Finance for Improvement Proposals at St Paul's CE Primary School | Deputy Leader (+Environment and Asset Management) |
| | Reason: Expenditure more than £100,000 | Allocation of £250,000 of S.106 funds to assist St Paul's CE Primary School with a series of environmental | Ward(s): Hammersmith Broadway |

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| | | improvements to enhance their facilities. | |
| Cabinet | 20 Jun 2011 | Hammersmith Bridge - surfacing deck panel repairs The report seeks authority for repairs on the surfacing deck panels on Hammersmith Bridge. Allocated budget for this work is £250,000. | Deputy Leader (+Environment and Asset Management) |
| | Reason: Expenditure more than £100,000 | | Ward(s): Hammersmith Broadway |
| Cabinet | 20 Jun 2011 | Tri-Borough Working The Council has been in discussion with neighbouring boroughs, Royal Borough of Kensington & Chelsea and City of Westminster, about the potential for shared services. This report will outline proposals for implementation. | Leader of the Council |
| | Reason: Affects more than 1 ward | | Ward(s): All Wards |
| Cabinet | 20 Jun 2011 | Contribution to the Funding for Project Athena This report seeks the Cabinet's approval to fund a contribution to the costs of further analysis for and the development of a full specification for Project Athena – a programme that could lead to significant cost reductions in corporate services. | Leader of the Council |
| | Reason: Expenditure more than £100,000 | | Ward(s): All Wards |
| July | | | |
| Cabinet | 18 Jul 2011 | Serco Contract Review Following a review of the financial and service performance of the Serco Waste and Cleansing contract, a clearer performance regime is proposed that provides greater value for money, improves service quality and is based on the principles of risk and reward. | Cabinet Member for Residents Services |
| | Reason: Expenditure more than £100,000 | | Ward(s): All Wards |
| Cabinet | 18 Jul 2011 | Economic Development Update | Leader of the Council |

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| | Reason: Affects more than 1 ward | This report updates Members on work to maximise jobs and employment opportunities for residents and to support business growth and retention. | Ward(s): All Wards |
| Cabinet | 18 Jul 2011 | Hammersmith Park Sports Facility project - appointment of works & services contractor | Cabinet Member for Residents Services |
| | Reason: Expenditure more than £100,000 | To approve the appointment of the contractor to undertake the works and services contract for the redevelopment of Hammersmith Park All Weather Pitch as selected and agreed by the project's Tender Appraisal Panel and approved by the Project Board. | Ward(s): Wormholt and White City |
| Cabinet | 18 Jul 2011 | Measured Term Contract for Risk Assessment Surveys and Associated Remedial Works on Communal Hot and Cold Water System in Housing Properties - Boroughwide | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | Tender acceptance report seeking approval to the letting of the contract. | Ward(s): All Wards |
| Cabinet | 18 Jul 2011 | Framework Agreement for the Provision of Agency Workers | Leader of the Council |
| | Reason: Expenditure more than £100,000 | A Framework Agreement to be accessible to all London Boroughs ("Participating Boroughs") for the provision of professional, technical, general and administrative agency workers inclusive of social care. School resourcing is also included within the scope of this Framework Agreement but shall be optional based upon each Participating Borough's needs. | Ward(s): All Wards |

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| Cabinet | 18 Jul 2011 | Disposal of Air Rights at Planetree Court | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | This report recommends the disposal of air rights above the vehicular entrance of Council owned accommodation at Planetree Court to the adjacent Jacques Prevert school to facilitate classroom and playground expansion for the school. | Ward(s): Avonmore and Brook Green |
| Cabinet | 18 Jul 2011 | Mutual and Social Enterprises Strategy | Cabinet Member for Children's Services |
| | Reason: Affects more than 1 ward | To agree the future policy for LBHF on alternative delivery vehicles and agree the pilot social enterprise scheme of Services to Schools. | Ward(s): All Wards |
| Cabinet | 18 Jul 2011 | Sex and Relationships and Substance Misuse Education Tender | Cabinet Member for Children's Services |
| | Reason: Expenditure more than £100,000 | To approve a 1 year contract award with option to renew on a yearly basis with an approximate value of £125,000 in the first year (including £20,000 start up costs). The tender will seek a single provider to re-develop, manage and deliver the highly regarded sex and relationships and substance misuse programme currently delivered in LBHF schools, colleges and youth settings. | Ward(s): All Wards |
| Cabinet | 18 Jul 2011 | Rationalisation of Leisure Facilities | Cabinet Member for Residents Services |
| | Reason: Expenditure more than £100,000 | Existing Leisure Management Contract for Phoenix Leisure Centre and Janet Adegoke Swimming Pool has not represented value for money. | Ward(s): Wormholt and White City |

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| Cabinet | 18 Jul 2011 | Agency Worker Services: Setting up a Framework Agreement - Award Report | Leader of the Council |
| | Reason: Expenditure more than £100,000 | To approve the award of a Framework Agreement on behalf of the Council and other London Councils for Agency Worker Services to be provided by the recommended Contractor. To commence on 1st October 2011 for a period of four years. | Ward(s): All Wards |
| Cabinet | 18 Jul 2011 | Abercrombie House; Baird House; Bentinck House, Canning House; Charnock House; Grey House & Wolf House (White City Estate) - Controlled Access System | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | Tender acceptance report to appoint contractor to carry out installation of controlled access system to various properties in White City Estate, London, W12. | Ward(s): Wormholt and White City |
| Cabinet | 18 Jul 2011 | Davis House, Evans House & Mackay House (White City Estate) - External & Communal Repairs | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | Tender Acceptance Report to appoint contractor to carry out external and communal repairs and decorations at White City Estate, W12. | Ward(s): Wormholt and White City |
| Cabinet | 18 Jul 2011 | 302 Fulham Palace Road - General Building Works | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | Tender Acceptance Report to appoint contractor to carry out general building works at 302 Fulham Palace Road, London, SW6. | Ward(s): Palace Riverside |
| Cabinet | 18 Jul 2011 | 37-101 Granville House (Sheltered Housing) - Window Replacement Works under the Decent Homes Contract | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | Tender Acceptance Report to | Ward(s): Town |

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| | | appoint contractor to carry out window replacement works under the Decent Homes Contract at 37-101 Granville House (Sheltered Housing Accommodation), London, SW6. | |
| Cabinet | 18 Jul 2011 | <p>1-15 Philpot Square (Sheltered Housing) - Window Replacement Works under the Decent Homes Programme</p> <p>Tender Acceptance Report to appoint contractor to carry out window replacement works under the Decent Homes Programme at 1-15 Philpot Square (Sheltered Housing Accommodation), London, SW6.</p> | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | | Ward(s): Sands End |
| Cabinet | 18 Jul 2011 | <p>Riverside Gardens, Hammersmith, W6 - Removal of Asbestos in Tank Room</p> <p>Tender Acceptance Report to appoint contractor to carry out the removal of asbestos in the tank room at Riverside Gardens, Hammersmith, W6.</p> | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | | Ward(s): Hammersmith Broadway |
| Cabinet | 18 Jul 2011 | <p>69-163 Seagrave Road and 1-30 Viking Court (Sheltered Housing) - Window Replacement Works under the Decent Homes Programme</p> <p>Tender acceptance to appoint contract to carry out window replacement works under the Decent Homes Programme at 69-163 Seagrave Road and 1-30 Viking Court, Fulham, SW6</p> | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | | Ward(s): Fulham Broadway |

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| Cabinet | 18 Jul 2011 | 1-35 Swanbank Court (Sheltered Housing) - Window Replacement Works under Decent Homes Programme Tender acceptance to appoint contract to carry out window replacement works under the Decent Homes Programme at 1-35 Swanbank Court, Fulham, SW6. | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | | Ward(s): Palace Riverside |
| Cabinet | 18 Jul 2011 | Verulam House, Chelmsford House, Manor Court, Stanford Court, Riverside Gardens & Arthur Henderson House - Renewal of Cold Water Storage Tanks Tender Acceptance Report to appoint contractor to carry out renewal of cold water storage tanks (remedial works) to various properties in Hammersmith and Fulham. | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | | Ward(s): Fulham Reach; Hammersmith Broadway; Parsons Green and Walham; Sands End; Town |
| Cabinet | 18 Jul 2011 | Travel Assistance Policies SEN Travel Assistance Policy and Post 16 Transport Policy | Cabinet Member for Children's Services |
| | Reason: Affects more than 1 ward | | Ward(s): All Wards |
| Cabinet | 18 Jul 2011 | Shepherds Bush Common Improvement Project Approval to appoint works contractors to undertake restoration works on Shepherds Bush Common. | Cabinet Member for Residents Services |
| | Reason: Expenditure more than £100,000 | | Ward(s): Shepherds Bush Green |
| Cabinet | 18 Jul 2011 | Tied Accommodation and Disposals The report provides a synopsis of the current situation with the Council's Tied Accommodation and details the strategy of maximising the value of the Council's assets | Cabinet Member for Children's Services, Deputy Leader (+Environment and Asset Management), Leader of the Council, Cabinet Member for Residents Services |

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| | Reason: Expenditure more than £100,000 | | Ward(s): Avonmore and Brook Green; Fulham Reach; Hammersmith Broadway; Munster; Outside the Borough; Palace Riverside; Shepherds Bush Green; Town |
| Cabinet | 18 Jul 2011 | Self Directed Support Services Delegated Authority Request London Boroughs of Hammersmith and Fulham, Hillingdon, Brent and Royal Borough of Kensington and Chelsea are seeking to procure a cross borough Framework Agreement to deliver Self Directed Support Services (as part of the personalisation agenda). Hammersmith and Fulham are leading the procurement process. The Director of Community Services requests delegated authority to award Framework Agreement contracts for Self Directed Support Services from October 2011. | Cabinet Member for Community Care |
| | Reason: Affects more than 1 ward | | Ward(s): All Wards |
| Cabinet | 18 Jul 2011 | Charecroft Estate Amenity Deck Reinstatement Approval is sought for use of Section 106 funding for the reinstatement of the amenity deck serving Bush Court and Shepherds Court, Charecroft Estate. | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | | Ward(s): Addison |
| Cabinet | 18 Jul 2011 | 3rd Sector Investment Fund allocation report This report presents recommendations for the allocation of the 3rd Sector Investment Fund for from October 2011 for the areas of: * Safer Communities | Cabinet Member for Community Care |
| | Reason: Expenditure more than £100,000 | | Ward(s): All Wards |

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| | | <ul style="list-style-type: none"> * Health & Wellbeing (adults) * Arts, Culture & Sport * Homelessness Prevention & Home Safety * Environment & Community Transport <p>Cabinet is asked to approve funding allocation as set out in this report.</p> | |
| September | | | |
| Cabinet | 5 Sep 2011 | <p>Parking Projects Programme 2011/12</p> <p>This report outlines the key parking priorities of the Council and presents a parking projects programme for 2011/12.</p> | Deputy Leader (+Environment and Asset Management) |
| | Reason: Expenditure more than £100,000 | | Ward(s): All Wards |
| Cabinet | 5 Sep 2011 | <p>Possible changes to Taxicard Scheme</p> <p>In a context of reducing funding from Transport for London and increasing demand for the Taxicard scheme, a public consultation was carried out to seek views on future options. This report will summarise the public consultation responses and will put forward recommendations for the Taxicard scheme going forward.</p> | Cabinet Member for Children's Services |
| | Reason: Expenditure more than £100,000 | | Ward(s): All Wards |
| Cabinet | 5 Sep 2011 | <p>Right to Move Pilot</p> <p>To agree to a joint pilot of a Right to Move scheme for Council's tenants to move to properties outside the Borough. The pilot to run in conjunction with Notting Hill Housing Group.</p> | Cabinet Member for Housing |
| | Reason: Expenditure more than £100,000 | | Ward(s): All Wards |
| Cabinet | 5 Sep 2011 | <p>Treasury Management Outturn Report 10-11</p> | Leader of the Council |
| Full | 19 Oct 2011 | | |

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|--|--|--|---|
| Council | | This report provides information on the Council's debt, borrowing and investment activity for the financial year ending 31st March 2011. | |
| | Reason: Budg/pol framework | | Ward(s): All Wards |